

ACCOMMODATIONS FOR COLLEGE BOARD AND ACT TESTS

A student with a documented disability may be eligible for accommodations on College Board tests (SAT, SAT Subject Tests, PSAT, and AP exams) and the ACT. The school does not automatically apply for students to receive accommodations but will assist families once the request is made to begin the process of applying for accommodations if their child is eligible for Section 504 or has an IEP. Parents should initiate the process by contacting the SDD Coordinator at Evergreen.

The College Board

In order to receive accommodations on College Board tests, accommodations must be approved by the College Board's Services for Students with Disabilities (SSD). Please note that the use of accommodations in school, or inclusion on a 504 plan or IEP does not automatically qualify a student for accommodations on College Board tests. [Click here to view detailed information on the eligibility and application process.](#)

Applying for Accommodations

Parents and students can apply for accommodations with the assistance of the school. Parents/guardians can start the process by completing a request and submitting it to the SSD/Accommodations Coordinator.

Documentation and Eligibility

Basic requirements for eligibility include the following:

- The student must have a documented disability (the mere presence of a disability does not necessarily mean that the student requires accommodations on College Board tests).
- The disability must impact the student's ability to participate in standardized tests.
- The student must demonstrate a need for the specific accommodation that is being requested.

- Inclusion of an accommodation on a 504 Accommodation Plan or IEP does not automatically qualify a student for accommodation on College Board tests.

Some requests for testing accommodations may require parents/guardians to submit supporting documentation, such as psycho-educational reports or results from a medical exam. Timelines are determined by the testing agency and not the school.

Using College Board Accommodations

Once the College Board determines the eligibility of a student for accommodations, the student and the school will receive an eligibility letter. If approved for accommodations the student will be assigned an SSD Eligibility Code that he or she is to use when registering for College Board tests. Visit the [College Board Help Center](#) for support from College Board. For questions regarding the receipt of accommodations on PSAT and AP testing administered at Evergreen, parents are encouraged to reach out to the SSD Coordinator.

The ACT

In order to receive accommodations on the ACT, accommodations must be requested and approved by the ACT organization. **This is a separate process from the College Board process for applying for accommodations.** Please note that the use of accommodations in school, or inclusion on a 504 plan does not automatically qualify a student for accommodations on the ACT. Click here to [review information on the eligibility and application process.](#)

Applying for Accommodations

Parents and students can apply for accommodations with the assistance of the school. Parents/guardians can start the process by submitting a request with the SSD/Accommodations Coordinator. Parents/guardians can request certain accommodations (such as extended time) without the assistance of their school through forms available on the ACT website.

Documentation and Eligibility

Basic requirements for documentation for ACT accommodations include the following:

- The student must have a current (within the past three years) documented disability.
- The disability must impact the student's ability to participate in the ACT.
- The student must demonstrate a need for the specific accommodation that is being requested.
- Inclusion of an accommodation on a 504 Accommodation Plan or IEP does not automatically qualify a student for accommodation on the ACT. The ACT makes the final determination on what is appropriate and reasonable for testing accommodations for students with documented disabilities.

Some requests for testing accommodations may require parents/guardians to submit supporting documentation, such as psycho-educational reports or results from a medical exam. Timelines are determined by the testing agency and not the school.

Using ACT Accommodations

ACT testing accommodations are not implemented by the school. Testing site coordinators oversee the implementation of ACT. Visit the ACT website here for [more information on the use of ACT accommodations](#), referring to the section subtitle, "Procedures for Implementation."

If you have any questions, please contact Kathy Yerkes, SSD Coordinator at 570-595-6355.